

# Bay Country Learning Center

## DISCIPLINE PROCEDURES

The Center maintains a well trained and experienced staff that enjoys working with and understands young children. Each classroom is arranged and equipped with the children’s needs in mind. The adults strive to provide a positive, stimulating classroom environment in which the children can grow and experience healthy social relationships. Therefore classroom rules are established, explained and reviewed regularly with the children. We encourage and model positive behavior and discourage non-threatening negative behavior.

If negative behavior persists, teachers will get down at the child’s level to first talk to them. We give them examples of what they could have done instead, and ask them to repeat the words we teach them to use. We use the “do” system here at our center.

**We do:**

**We do not:**

<b>Praise and Encourage the children</b>	<b>Spank, bite, bite, pinch, push, pull, slap, or otherwise physically punish the children</b>
<b>Model appropriate behavior for the children</b>	<b>Make fun of, yell at, threaten, make sarcastic remarks about, use profanity, or otherwise verbally abuse the children.</b>
<b>Modify the classroom environment to attempt to prevent problems before they occur</b>	<b>Shame or punish the children when bathroom accidents occur.</b>
<b>Listen to the children</b>	<b>Deny food or rest as punishment.</b>
<b>Provide alternatives for inappropriate behavior to the children</b>	<b>Relate discipline to eating, resting, or sleeping.</b>
<b>Provide the children with natural and logical consequences of their behaviors</b>	<b>Leave the children alone, unattended, or without supervision.</b>
<b>Treat the children as people and respect their needs, desires, and feelings.</b>	<b>Place the children in locked rooms, closets, or boxes as punishment.</b>
<b>Ignore minor misbehaviors</b>	<b>Allow discipline of children by children.</b>
<b>Explain things to children on their levels</b>	
<b>Short supervised periods of “time out”</b>	
<b>Stay consistent in our behavior management program</b>	

9. DO NOT criticize, make fun of, or otherwise belittle children’s parents, families, or ethnic groups.

\*Time Out: Time Out is the removal of a child for a short period of time (3 to 5 minutes) from a situation in which the child is misbehaving and has not responded to other discipline techniques. The “time-out” space, usually a chair, is located away from classroom activity but within the teacher’s sight. During “time-out,” the child has a chance to think about the misbehavior which led to his/her removal from the group. After a brief interval of no more than 5 minutes, the teacher discusses the incident and appropriate behavior with the child. When the child returns to the group, the incident is over and the child is treated with the same affection and respect shown to the other children.

If the above procedures do not stop the inappropriate behavior or behaviors, parental assistance will be requested. If inappropriate or threatening behavior continues, the center reserves the right to terminate care.

No corporal or physical punishment of any kind will be used or tolerated at this center. Verbal threats, belittling, humiliation and ridiculing of any kind will not be tolerated.

Parents should feel free to arrange conferences with the classroom teacher and center director to discuss any questions and concerns regarding these procedures.

I have read and understand the above discipline procedure.

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Parent/Guardian Signature

Date

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Center Director’s/Owner’s Signature

Date